



Introducing enhanced cleaning of all facilities regularly during the day and at the end of the day.

Risk assessment

Company name: **SOUTHDOWN SPORTS CLUB**

Assessment carried out by: **SARA RILEY**

Date of next review: **17.05.21**

Date assessment was carried out: **13.04.21**

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|--|--|--|---|------------------------------------|---|------|
| Opening / closing of gate to site | Members and guest of club. Employees Infection | Gate open. One way system in place. | Spray with anti-bac | Employees | Open for March 8 th and return of schools. | |

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| Downstairs female and male toilets | Members and guest of club. Employees Infection | Anti-bac station outside toilets with signage of numbers allowed in space. Outside doors to toilets open. | Regular cleaning with anti-bac. Staff Rota of cleaning schedule | TJ and Hayley, plus employees during day | March 8 th and then ongoing | |
| Lobby/outside toilets | Members and guest of club. Employees Infection | Anti – bac station on entrance. Social distance measures in place via signage. Door open | Replacing of anti-bac - masks must be worn inside sign on door. | Employees | Ongoing | |
| Tennis court access | Members and guest of club. Employees Infection | One way system in action / court gates left open – netball gates left open | Need to have access to anti bac spray for coaches for gates. | GM and Deputy | 29.03.21 | |
| Tennis Courts | Members and guest of club. Employees Infection | Minimising who can put the nets up / DL to wind nets up and down | Signage for social distancing and hand sanitizer on courts | GM and Deputy | 29.03.21 | |

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| Outside Furniture | Members and guest of club. Employees Infection | Cleaning regularly and spaced out for rule of 6 | Add to cleaning schedule and spray in between people sitting at tables. | Employees | 29.03.21 | |
| OUTSIDE CAPACITY COURTYARD | Members and guest of club. Employees Infection | Taken away some furniture and spaced out the remainder. Created separate walkway out to courts with barriers. Maximum 16 seated | Monitor that people are seated and haven't moved furniture to other tables. | All | 12.04.21 | |
| Outside Capacity decking | Members and guest of club. Employees Infection | No seating on decking at present as exit from café for takeaway service | Clear all furniture and keep door open when café open. | All | 12.04.21 | |
| Doors to squash courts | Members and guests of club. Employees Infection | Initial deep clean of doors. Courts have been deep cleaned wb 05.04.21 | Hand sanitiser and wipes provided at courtside for use by players. | Squash players when courts in use. Cleaner after courts close. | 12.04.21 | |

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| Squash Lobby | Members and guests of club. Employees Infection and trip hazard | Deep clean of area | Removal of any unnecessary furniture to discourage socialising and reduce number of contact surfaces. | GM and Deputy Manager | 12.04.21 | |
| Squash Balcony | Members and guests of club. Employees Infection | Out of bounds. Internal door locked | Cover furniture or turn upside down. Have barrier at bottom of the stairs. | GM and Deputy Manager | 17.08.20 | |
| Squash mats outside courts | Members and guests of club. Employees Infection | Cleaned /hoovered | Keep cleaning once back in use. | TJ and Hayley | 12.04.21 | |
| Lights to courts | Members and guests of club. Employees Infection | Lights disconnected for central lighting system | Re-connect lights so reception area not required. Ensure wipes available to clean after use. | SQUASH COMMITTEE | 18.08.20 | |
| Stairs to upstairs function room | Members and guests of club. | Area blocked off at present. Already | Daily cleaning, bannisters sprayed after every class | Employees | 17.05.21 and then ongoing | |

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| | Employees Infection | been thoroughly cleaned | | | | |
| Function room | Members and guests of club. Employees Infection | Room has been thoroughly cleaned and aired through. Added deep clean wb 10.05.21 | Doors need to be propped open when in use. Doors, windows and exercise bar need to be sprayed after each class | Employees | 17.05.21 and then ongoing | |
| Function Room Capacity | Members and guests of club. Employees Infection | Measured the space and allocated 2metre squares for exercise Maximum of 6 plus instructor | Enforce the maximum number | SR and reception | 17.05.21 then ongoing | |
| Clubhouse entrance via disabled access | Members and guests of club. Employees Infection | One way system in place. Furniture removed and door open at all times. | Signage in window for one way system. Covid compliancy | GM | 17.08 and then ongoing | |

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| Clubhouse | Members and guests of club. Employees Infection | Deep Cleaned. | Hand sanitiser when entering, Covid Compliancy signage, one way system Track and trace in operation. | CL and SR | 12.04.21 | |
| Reception area | Members and guests of club. Employees Infection | Installed screens around the reception desk. Wipes and sprays for console and till. hand sanitiser on wall and all furniture removed. | | SR and reception team | 29.03.21 | |
| GYM | Members and guests of club. Employees Infection | Gym deep cleaned wb 05.04.21 All equipment is checked and positioned with the compliant distance | Hand sanitiser when entering, Covid Compliancy signage, one way system | ML and SR | 12.04.21 | |

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| Gym Capacity | Members and guests of club. Employees Infection | 2 metre squares around each piece of equipment. Maximum of 2 plus a PT instructor and client | Online booking system in place. Only 2 people can book to use during any given hour) | ML and SR | 12.04.21 | |
| ENTRANCE AND EXIT OF GYM | Members and guests of club. Employees Infection | Booking system only with reduced opening time plus one way system in place when opened | Doors open at all time to prevent contact and through put of air plus one way system in place | ML and SR | 25.08.20 | |
| SQUASH COURT WITH GYM EQUIPMENT | Members and guests of club. Employees Infection | This area is matt work only and 1 rowing machine with compliant distance | Cleaning/Checking regularly all equipment to prevent infection | ML and SR | 25.08.20 | |
| TENNIS BUBBLE EXIT/ENTRANCE | Members and guests of club. Employees | Bubble packed away for the summer | Install hand sanitiser outside the bubble door as | GM and DGM | 09.03.21 | |

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| | Infection | | entrance still through turnstile door. | | | |
| ASTRO PITCH | Members and guests of club. Employees Infection | One way system in place – track and trace QR code inside clubhouse entrance AND on the netball courts. Hand sanitiser station and signage | Communicate out to external users the one-way system and expectations when on site. Track and trace laminated sheets on the netball courts. More sanitiser stations on one way route. Barriers funnelling groups on and off the astro. | GM | 29.03.21 | |
| NETBALL COURTS | Members and guest of club. Employees Infection | A path has been created around perimeter of courts for one way system. Track and trace. | Communicate out to external users the one-way system and expectations when on site. | ML and SR and DL | 29.03.21 | |

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| | | Hand sanitiser station on courts. | Track and trace laminated sheets on the netball courts. More sanitiser stations on one way route. Netball groups can leave via back path if exit is clear, otherwise follow the one-way signs past the tennis courts and off the site. | | | |
| PLEASE NOTE THAT THERE ARE NO CHANGING FACILITIES AVAILABLE. DOWNSTAIRS TOILETS OPEN | | | | | | |

Please note that maximum group numbers participating in group sports are specified by the sport's National Governing Bodies.

The club is responsible for the COVID-19 secure capacity of venue

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/



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