



# SOUTHDOWN SPORTS CLUB

## TERMS OF REFERENCE

### Governance Working Group (GWG)

<i>Objectives</i>	<p>To undertake a comprehensive review of the governance structure of Southdown Sports Club, looking at the Committee structure, roles and responsibilities of the Committees and individual volunteers involved, and to consult with:</p> <ul style="list-style-type: none"> <li>a) the club’s membership; and</li> <li>b) other member-owned clubs</li> </ul> <p>After undertaking this consultation process, to present proposals to the Club Council and ultimately to the membership to vote on at the Annual General Meeting in [October] 2026.</p>
<i>Membership</i>	<p>The GWG will comprise:</p> <ul style="list-style-type: none"> <li>1) Andy Gray (Club member)</li> <li>2) Andy Wheeler (Club member)</li> <li>3) Simon Arlett (Club member)</li> <li>4) Martin Lee (Club member)</li> <li>5) Helen Fuller (Club member)</li> <li>6) Philip Brown (Club Council)</li> <li>7) Sara Riley (General Manager)</li> <li>8) Jerry Kilby (Kanda Golf – External Advisor)</li> </ul>
<i>Accountability</i>	<p>The GWG is accountable through the Club Council to the membership and will share their proposals with the membership regularly and present proposals to the membership to vote on and approve at the Annual General Meeting of the Club in [November] 2026.</p>
<i>Transparency</i>	<p>The GWG will prepare summary notes and agreed actions after all meetings and after these have been approved by the GWG Chair, they will be published to the membership on the club’s website.</p>

As a member of the Governance Working Group, I agree to treat all discussions and correspondence within the group as confidential, unless the Group agrees to seek the views of members on any issue or undertake a wider member consultation process. The Group will make decisions together and take collective ownership of whatever proposals we agree to submit to the Council in due course.

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_